

Questions the Crewmember should be able to answer

1. Who is the Designated Employer Representative (DER)?

Ans: My company/vessel DER is Mr. John Doe. The DER is the person that selects/receives random drug test notifications and informs crew.

2. What is the company's drug policy?

Ans: Company has a policy regarding drug and alcohol use in the workplace.

3. Are you enrolled in a random drug testing program?

Ans: Yes. All crewmembers must be enrolled in a random testing program and should know that they are enrolled.

4. Where can you access Employee Assistance Program (EAP) information and hotline numbers?

Ans: EAP information and hotline numbers could be posted on the vessel or were given to me at a 1 hr training seminar on XXXXX presented by XXXXXX.

5. Who do you call/where do you go for Serious Marine Incident (SMI) Testing?

Ans: In the event of an SMI I call 1-800-XXXX. EVERYONE should know who to call and/or where to go for SMI testing.

6. Have you received EAP training?

Ans: Yes. Each crewmember has received and can document having attended an EAP Training Program. This training consisted of material on effects & consequences of drug & alcohol use on your health, safety, and work environment, along with indicators of drug & alcohol abuse.

Questions the Captain should be able to answer

1. Are alcohol testing devices kept onboard?

Ans: Alcohol testing devices kept onboard if not within 2 hours of a test facility.

2. What are the time requirements for drug and alcohol testing following a SMI?

Ans: 2 Hours for alcohol testing and 32 hours for drug testing following a SMI.

3. What is your company's drug and alcohol policy?

Ans: Company- has a policy regarding drug and alcohol use in the workplace.

4. Have you received 60 minutes of EAP training?

Ans: Yes. All supervisors (*captains*) must receive and have documented 60 minutes of an EAP Training Program.

5. Where can crew & you access Employee Assistance Program (EAP) information and hotline numbers?

Ans: EAP Education Program information and hotline numbers could be posted on the vessel or know when & who did the EAP Education Program.

Documents Required On-Board or Produce within 48 hours

1. Company policy/program
2. EAP education information and hotline number (*unless posted at dock office*)
3. Certificate of enrollment in a Random Drug program with a list of covered crewmembers
4. Phone number/address for 24 SMI testing facility if not carrying alcohol testing devices aboard
5. Documentation of supervisor (60 minutes) and crew EAP Education & Training Program.
6. Copy of MIS report (if applicable)

What to Know about your Consortium

1. Do they file the USCG Management Information System (MIS) report for you?
2. Do they have a hotline or information on 24 hour Serious Marine Incident (SMI) testing?
3. Does Consortium provide you with Employee Assistance Program (EAP) training and documentation?
4. Does Consortium select 25% of your company or 25% of all the crewmembers enrolled in the consortium?
5. Do they provide you with Chain of Custody Form & DOT Alcohol Testing Form in the case of an SMI?